

## **Minutes of PPAP Meeting March 16 2009**

P.N. Burrows  
20/3/08

Present (all by phone): P. Burrows (chair), C. Da Via, T. Gershon, N. Glover, C. Shepherd Themistocleous, M. Thompson, D. Tovey.

### **Terms of reference and organization**

We reviewed the terms of reference.

Phil will clarify with STFC the 2-year appointment and 'roll-over' of members after year 2.

Phil will make courtesy calls to group leaders, and Peter Dornan (former PPAP chair), to discuss the panel's remit and take suggestions/input.

Mark will create a www page for community access to meeting notes, presentations, and other relevant documents.

### **PPAN Meeting of 6/3/09**

Phil reported on his attendance at the PPAN meeting, where the other AP chairs were present and there was a discussion of the APs' mission. We are charged in the first instance with drafting a strategic roadmap on the timescale of September 2009, so as to provide input into the next CSR process.

### **Feedback to STFC on draft strategy document**

We discussed whether to make PPAP input to the strategy document consultation process. We agreed that we did not have time to make a thorough consultation with the community. On balance, and after consulting with the other AP chairs, we decided it was best not to submit, though any comments sent to us by groups or individuals will be noted and digested.

### **Start of communications activities**

We will request an email in hi-phi to announce the panel and its membership.

We will give a short presentation at the STFC Town Meeting on April 7<sup>th</sup>. We will develop ideas for interactions within our community, and for appropriate events and meetings, to discuss and gather information for the roadmap preparation process – to be fleshed out at our next meeting.

**Next meeting**

Monday April 6<sup>th</sup> 10.00 (just prior to the IoP HEPP conference). Possible follow-on meeting 15.30 Wednesday April 8<sup>th</sup>, if needed.

Main agenda: defining and planning community events to help prepare the strategy roadmap.