

Minutes 2nd PPAP meeting 6th April 2009, Oxford.

Minutes: CHST 14/4/09

In attendance: R. Boning, P. Burrows, C. Da Via, T. Gershon, N. Glover, C. Shepherd-Themistocleous, M. Thomson, D. Tovey.

Minutes

- 1) STFC clarified that we may have a Deputy Chair if we so wished. CHST volunteered to take on this role and was approved in this post by all.
- 2) STFC clarified that at the end of the two year period of appointment of the current members it would not be required that all members change. In the interests of continuity a “sensible” approach would be taken.
- 3) Minutes of March 16th were approved.
- 4) PB has begun to consult group leaders, informing them of our existence and asking for first feedback.
- 5) PPAN has requested that we provide them with a report and first roadmap by September 2009. This information will be used to provide input for the next CSR.
 - a. PPAN may require a specific review of flavour physics. PPAP has not as yet received a formal request for such a review.
ACTION: RB will ask for clarification of any requirement for a specific review of flavour physics.
 - b. The official route for particular request from PPAN to PPAP was felt to be unclear.
ACTION: RB will ask for clarification and specification of the official communication route for specific requests for information from PPAN to PPAP.
 - c. DT asked if a template exists for the format of the roadmap that will be produced. RB stated that no specific template exists, but she would ask PPAN to clarify.
ACTION: RB to ask PPAN if they require a specific template to be used by all advisory committees for the various roadmaps.
- 6) There was an extensive discussion of the methods of communication with the particle physics community that might be used to ensure as wide a consultation as possible. Visiting all Particle Physics departments to conduct open meetings and obtain candid feedback was thought to be a useful procedure, but not practicable in time for the September report to PPAN. Given the timescale of September the following procedure was agreed.

- a. A series of meetings will be held to cover all areas of particle physics within the remit of PPAP. Given some feedback during the IoP meeting three one-day meetings were agreed upon, with a topical focus for each day. There was a preference for holding these over a single three day period.
- b. The topics for each of the days will be:
 - i. Energy frontier and formal theory
 - ii. Neutrinos and non-accelerator physics
 - iii. Flavour physics and Lattice QCD.

These days will include the relevant phenomenology and detector development on each day.

- c. A programme committee will be appointed to define the topics to be covered on each of the days and suggest speakers.
ACTION: Everyone to provide suggestions of people to be on these committees and blackout dates. Final lists of 6 names per topic to be agreed by all. (i) CdV, CHST, DT (ii) MT, PB (iii) TG, NG will form part of the respective committees.
- d. Various possible locations discussed. Birmingham was thought to be the easiest place for everyone to get to.
ACTION: PB will ask Pete Watkins if they would be willing to host the meetings.

- 7) DT asked if we could get an overview of the size of the UK community. Steve Lloyd has a comprehensive Form-X. It was thought this might be a useful source of info.
ACTION: DT to ask Steve Lloyd if summary information about community size can be made available to us.